

Standing Order Form For Rent

1 Name _____

Address _____

2 Name of Bank _____

Bank Address _____

3 Bank sort code (on your cheque book) -

Please pay the **Co-Operative Bank, Islington Branch (Sort Code 08-90-33)** for the account of London Borough of Islington (account number **61068858**)

4 Total sum of £ (Amount in figures)

5 Every: Week* / Fortnight* / Month* (Circle one)

Special instructions to banks and building societies
1. The reference quoted **must** contain 9 numerals with no spaces
2. In case of enquiry please phone 020 7527 4382 / 4393
3. This cancels any previous order in favour of the beneficiary under this reference.
The bank will not undertake to (i) advise the payer's address to beneficiary (ii) make reference to Value Added Tax or other indeterminate element (iii) advise beneficiary of inability to pay (iv) request beneficiary's banker to advise beneficiary of receipt.

6 Starting on _____ (date)
Until you receive further notice from us in writing

7 Please quote your rent account number (As shown on the lower right of your rent payment card)

The reference contains **nine** numerals

Please debit my account accordingly

8 Bank account to be debited: (your name) _____

9 Bank account number _____

10 Signature(s) _____

11 Date _____

Send the completed form to:
Homes for Islington
Revenue Control
5 Highbury Crescent
FREEPOST ND 1684
London N5 1BR

No stamp required