

Homes for Islington Board Directors Annualised Allowances Publication Scheme

Homes for Islington's has adopted a publication scheme with regards to Directors allowances and expenses in accordance with the Information Commissioners Office (ICO) model.

Purpose of the Scheme

- Comply with the legal requirement to provide details of allowances for Board, as set out in the Freedom of Information Act.
- Provide clear information about allowances.
- Define what HFI determines as reasonable allowances.
- Explain any extraordinary claims.

Frequency of Publication

- The scheme is published following payment to Board. This is usually every 3 months.
- The scheme dates back to January 2009, in accordance with the ICO publication scheme.

Annualised Allowances Scheme

- HFI operates an annualised allowances scheme as opposed to an out of pocket expenses scheme. This scheme was introduced in October 2007. Special Responsibility Allowances were included in the scheme in April 2010.
- The scheme is based on upon assessments of average annual out of pocket expenses.
- The scheme has been assessed as cost neutral or cost saving in terms of administering an out of pocket expenses scheme.
- Council nominated Directors are not eligible to claim form the scheme.
- All allowances are subject to the payment of tax and National Insurance contributions. The rates quoted are those payable prior to tax and National Insurance contributions.
- Directors may claim other out of pocket expenses on proof of costs incurred which may not normally be covered by the scheme. Such out of pocket expense must be approved by the Company Secretary.

Quarterly (every 3 months) allowances by type and amount claimable October 2007 – March 2010	
Phone Calls, Internet and Broadband	£90.00
Stationary	£31.25
Periodicals	£15.00
Subsistence	£52.50
Travel	£105.50
Non-London Travel	£28.75
Accommodation	£45.00
Dependent Carers Allowance	£250.00

- From April 2010 to date the annualised allowance scheme makes provision for the rates:

Allowances by type and amount claimable (per quarter) April 2010 – to date	
Quarterly Allowance per Director	£500
Special Responsibility Allowances – Amount Claimable (per quarter) April 2010 – to date	
Chair	£1250
Vice-Chair	£750
Chair of Committee	£125
Dependent Carers Allowance (per quarter) April 2010 – to date	
Quarterly Allowance per eligible Director	£250